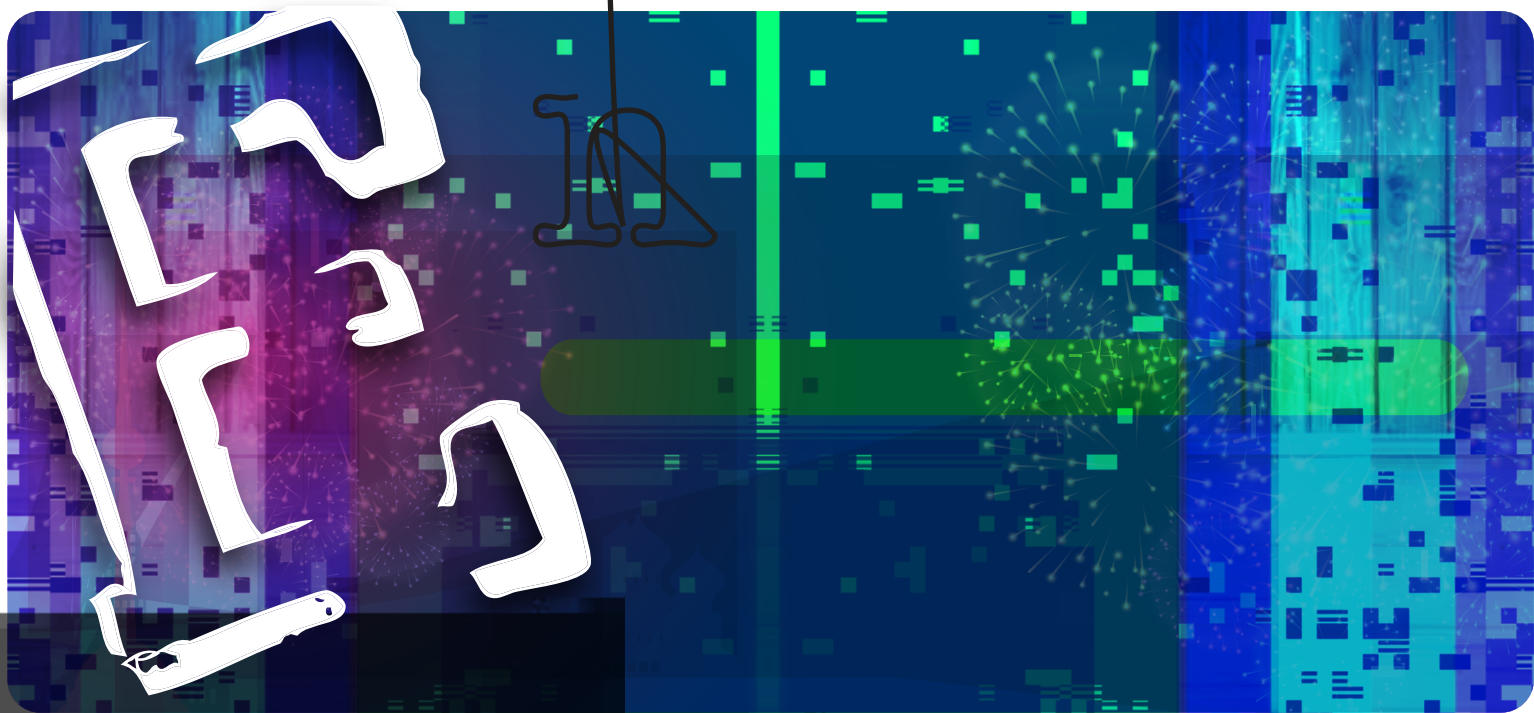




From the KAS Board of Directors – Recently our Board and school administrators participated in a very informative training session with Dr. Gail Schoppert. We left the training with a good understanding of our roles and responsibilities along with some advice on how to improve Board operation. During the past two weeks Board Committees have been meeting to further work on necessary improvements to our school.

The Policy Committee has met to begin a comprehensive review of Board Policy. At our meeting we established terms of reference. This design will be used by all committees. When the Board approves policy changes they will be communicated in E News then incorporated into the Policy Manual and listed on the KAS website.

The Facility Committee met to review the process we need to use for bidding by companies to build projects. Currently we have 3 bids to upgrade our IT system, which is greatly needed. To make sure we are hiring the right contractor we have employed a reputable independent consulting company to advise us on selecting the right bid. We hope to start this project during the Winter Break.

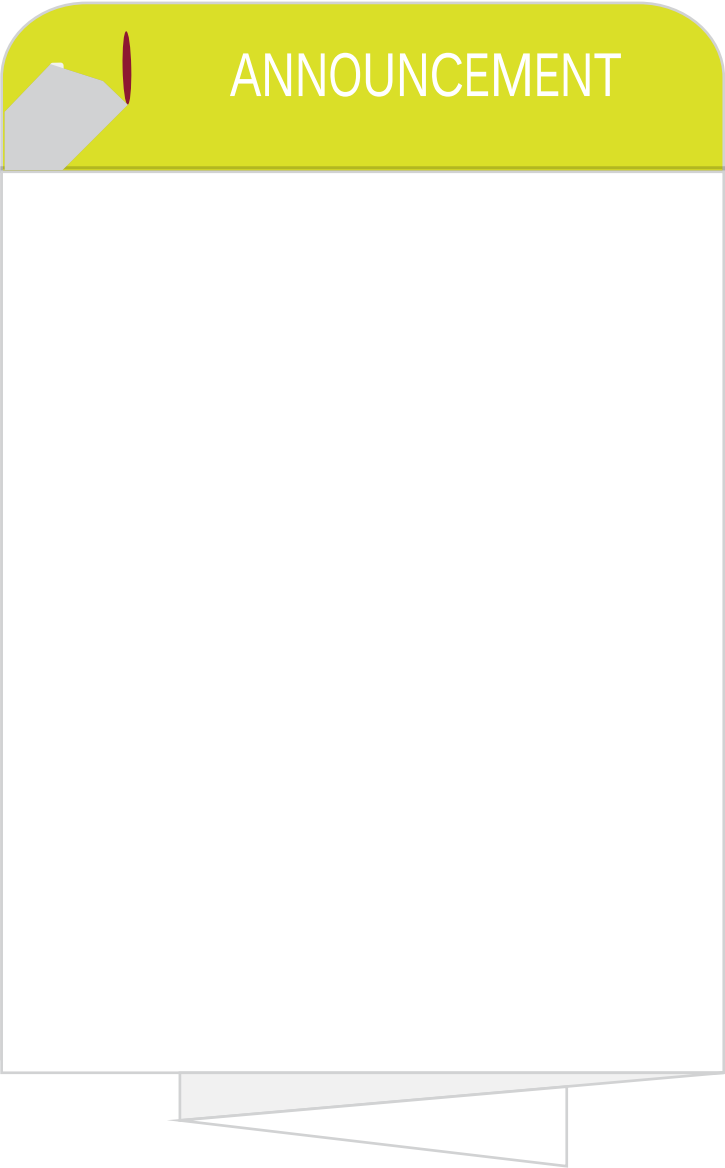
Our Finance Committee met to review the status of our budget and I am happy to share that we are on target with the budget the Board approved for this year. We are also reviewing our Finance Procedures Manual to update it to meet current best practice of school finance management. We will also be hiring another accountant to work with our Senior Accountant. Jhun Quizon.

The newly created ad hoc Safeguarding Committee is meeting this week to begin its task of creating a Safeguarding Policy and Procedures manual. As policies are developed and approved we will also post them in E News.

Parent Seminar – Next Thursday, December 14th, after the morning elementary assembly Susan Boutros and I will give a presentation on

Steve Alexander

Florence de Monza



ANNOUNCEMENT